



BE HEALTHY. BE SAFE. BE READY.

ECHO BOARD OF DIRECTORS MEETING

Wednesday, May 5th (Cinco de Mayo!), 2010 2:30 – 4:30 pm

ECHO Offices c/o AMC 125 Charles Avenue, St. Paul 55103

For directions please visit: www.mncounties.org

Business Meeting Agenda

1. Welcome and Approve /Alter today's meeting agenda
 - Consider approval of minutes/notes from March 3rd, 2010 BOD Meeting
 - Welcome BOD guest members! (Mary Mackenberg-Mohn)
2. Treasurer presents for consideration and approval current ECHO financials and review of 2010 budget
3. Report from the Executive Director
 - Audit 2009 finalized
 - Development updates (LPHA/State Contract/Programming Sponsorships/Legislative/Grants, etc.)
 - Komen
 - Sponsorship 2010
 - 2010 Event updates:
 - November 16th ECHO Stakeholder Summit Breakfast @ Wilder
 - Keynote update
 - Ann O'Fallon
 - Census Bureau Speaker (trends from this year?)
 - Dr. David Thao – First Hmong Plastic Surgeon (See Jay's note below)
 - Tony Oliva – MN Twins (or another player)
 - Director of Sustainability of Ecolab (per Astrid)
 - MayKao Hang – New CEO of Wilder Foundation and first Hmong CEO of Wilder (per Kristen)
 - Tom Gillespie – State Demographer
 - Other ideas
 - Update on MDH and ECHO H1N1 OR Exercise activities
 - Update on MDA Fish Advisory
 - AMC ED Hire (Affiliate or Absorbed? Committee to look at options?)
 - BOD membership and staffing updates (80 resumes)
 - New format ED Performance review S.M.A.R.T. format
4. Board Action Items or discussion (Chair Kristen Norman-Major):
 - D and O (and other) Insurance Policies (review and vote)
 - COI Policy (revise, vote and sign)
 - New Discontinue Policy (vote and sign)
 - Charities Review Council (approval for accountability)
 - Personnel policy (update)



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- FYI: Next meeting: Vote on Discontinue policy & if needed, Liability policy. COI, Whistleblower and Document destruction policies under review but changes not likely in 2010

5. Committee Updates:

- Activation and Emergency Preps (Co-Chairs Jill DeBoer and Bill Belknap)
- Communication Committee (Chair TBD)
- Development Committee (Chair Jay Elepano)
- Programming Committee (Chair Sandy Lien)
- Executive Committee (Chair Kristen Norman-Major)

6. Adjourn with reminders:

- Next Exec. Cmte Meeting 9:00, Monday, May 24th @ ECHO (**NOTE: DATE CHANGE**)
- Next BOD meeting Wednesday, June 2nd @ ECHO (Committees meet at the discretion of Cmte chairs)

DRAFT



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2010 BOD Meeting Dates / Draft Agenda <i>(All meetings @ 2:30 @ ECHO)</i>		
Wednesday, January 6th, 2010 <ul style="list-style-type: none"> • ED “2010 Objectives Review” • Amend Bylaws and Articles • Review 2010 budget • Review BOD membership • Review committee leadership, membership and tracking work (notes) • Set “Ask Event Date” 2010 • Strategic Plan Adjustments 	Wednesday, March 3rd, 2010 <ul style="list-style-type: none"> • Vote: New Mission Statement • Vote: Policy changes <ul style="list-style-type: none"> - Amended bylaws - Funding policy - Discontinue policy • Discuss: D & O Insurance • Committee Chair Updates • Update: Perf. Review Process 	Wednesday, May 5th, 2010 <ul style="list-style-type: none"> • Audit Update • D and O Insurance • AMC-ECHO Standing • Vote: Policy changes <ul style="list-style-type: none"> - Discontinue policy - Liability policy • “Ask Event” Update • Fundraising Update • Committee Chair Updates
Wednesday, July 7th, 2010 <ul style="list-style-type: none"> • ED Mid-Year Review • Committee Chair Updates 	Wednesday, September 1st, 2010 <ul style="list-style-type: none"> • Committee Chair Updates 	Wednesday, November 3rd, 2010 <ul style="list-style-type: none"> • ED End-Year Review • Committee Chair Updates
2011	2011	2011
Wednesday, January 5th, 2010 <ul style="list-style-type: none"> • Committee Chair Updates 	Wednesday, March 2nd, 2010 <ul style="list-style-type: none"> • Committee Chair Updates 	Wednesday, May 4th, 2010 <ul style="list-style-type: none"> • Committee Chair Updates
Wednesday, July 6th, 2010 <ul style="list-style-type: none"> • ED Mid-Year Review • Committee Chair Updates 	Wednesday, September 7th, 2010 <ul style="list-style-type: none"> • Committee Chair Updates 	Wednesday, November 2nd, 2010 <ul style="list-style-type: none"> • Committee Chair Updates